



Poznań University of Life Sciences

ADMISSIONS SCHEDULE 2018/2019

FOR MSc COURSES STARTING IN OCTOBER 2018

www.msc.puls.edu.pl

Please note: all deadlines are fixed and are not to be exceeded in order to successfully start your course in October 2018. PULS reserves the right not to open the course if less than 6 candidates finalize the admission process.

1. On-line registration for your chosen MSc course (starts February 1st 2018) by MAY 6TH 2018

Link: <http://budgie.up.poznan.pl/rekrutacja-eng/>

2. Admission Documents Set submission (via email, scans only) by MAY 11TH 2018

- ✓ The right set of documents needed to enroll for the course is stated on the website, separately for every Faculty
- ✓ You will be asked to send us copies of the original documents via email, you will have to present original documents at Office of Studies and Student Affairs after your arrival at the campus
- ✓ For assistance please contact: mscinfo@up.poznan.pl

3. Decision of the Faculty Recruitment Board by MAY 31TH 2018

- ✓ Students accepted for the chosen course will be sent a written invitation and confirmation of admission (in Polish and English) via email and via post, **between May 30th and June 7th 2018.**
- ✓ You will be asked to choose the tuition fee payment option (in full or in instalments) – deadline is **until June 23rd**
- ✓ An invoice for the Tuition Fee and the Enrolment Fee payment will be send to you after choosing the payment option, via email.
- ✓ You are obliged to pay your fees accordingly to the dates stated below in order to secure your place at the course

4. Payment of Tuition Fee + Enrolment Fee by JULY 17TH 2018

- ✓ You have to pay your tuition fee and enrolment fee in order **to confirm your place** at the course – **the deadline is by July 17th 2018**
- ✓ Tuition Fee is a total of **1400 EUR per semester + 200 EUR of enrolment fee.**

- ✓ After we receive your payment we will ask you to fill in the Accommodation Form and book room in one of our Student Halls of Residence
- ✓ According to payment for accommodation you will be send guidelines via email
- ✓ After completing all the steps, you will receive arrival guidelines and all the information about Poznań via email.

If after June 2018 there are still any free places available at the MSc courses, we will put a list of 'still open admission' courses on our website www.msc.puls.edu.pl .