



Poznań University of Life Sciences

## ADMISSION DOCUMENTS SET – REQUIRED DOCUMENTS

Candidates applying for an admission to **BACHELOR'S EXCHANGE PROGRAMME** offered by the Poznan University of Life Sciences must submit the following set of documents:

- ✓ A copy of your **PASSPORT** bio page
- ✓ **Student Application Form**: all the forms, documents to fill in will be provided by the International Student Advisor or you can download them from the website: [www.msc.puls.edu.pl](http://www.msc.puls.edu.pl)
- ✓ **CV**: a standard CV has to include your personal data, work experience and education.
- ✓ **Copy of document confirming the knowledge of English** proof of English language proficiency: certificates at level B2 or higher, self statement, unless the previous education was conducted in English (candidate has completed a secondary or post-secondary school program in English).
- ✓ **Copy of document confirming an insurance**:
  - Foreigners from the EU member or EFTA member are obliged to present The European Health Insurance Card, issued in the country of origin,
  - Foreigners from countries other than EU member or EFTA member are obliged to have an insurance policy for travel, against sickness and accident valid for at least 3 months after arriving to Poland.
  - After 3 months you are **obliged** to possess a Polish health insurance for the whole duration of your course – recommended to sign an agreement on voluntary health insurance with National Health Fund.
- ✓ **Confirmation of bank transfer** of the tuition fee\*\* (after the decision of admission). Enrolment fee comes together with Tuition Fee invoice.

\*All documents must be in English or with a certified translation to English.

\*\* The enrolment fee is non-refundable. Poznan University of Life Sciences ensure to return the Tuition Fee paid by the student, when Visa application will be rejected or the student will not get the Visa, within one month from sending the letter of resignation.  
**Tuition Fee and Accommodation Fees payments can be only made by the bank transfer and only in EURO. Poznań University of Life Sciences do not accept payments in cash at all.**

\*\*\* All lectures, classes and seminars are conducted in English.

Please send the complete set of documents in a PDF format to:

[mscinfo@up.poznan.pl](mailto:mscinfo@up.poznan.pl)

Gosia Frackowiak  
International Student Advisor