



Poznań University of Life Sciences

ADMISSIONS SCHEDULE 2019/2020

FOR MSc COURSES STARTING IN OCTOBER 2019

www.msc.puls.edu.pl

Please note: all deadlines are fixed and are not to be exceeded in order to successfully start your course in October 2019. PULS reserves the right not to open the course if less than 6 candidates finalize the admission process.

1. On-line registration for your chosen MSc course (starts February 18th 2019) by MAY 24TH 2019

Link: <http://budgie.up.poznan.pl/rekrutacja-eng/>

2. Admission Documents Set submission (via email, scans only) by MAY 31st 2019

- ✓ The right set of documents needed to enroll for the course is stated on the website
- ✓ You will be asked to send us copies of the original documents via email, you will have to present original documents at Office of Studies and Student Affairs after your arrival at the campus
- ✓ For assistance please contact: mscinfo@up.poznan.pl

3. Decision of the Faculty Recruitment Board by JUNE 14TH 2019

- ✓ Students accepted for the chosen course will be sent a written invitation and confirmation of an admission (in Polish and English) via email and via post, **between June 14th and June 28th 2019.**
- ✓ You will be asked to choose the tuition fee payment option (in full or in instalments) – deadline is **until July 5th** (does not apply to free courses)
- ✓ An invoice for the Tuition Fee and the Enrolment Fee payment will be send to you after choosing the payment option, via email.
- ✓ You are obliged to pay your fees accordingly to the dates stated below in order to secure your place at the course

4. Payment of Tuition Fee + Enrolment Fee (or only the Enrolment Fee) by JULY 15TH 2019

- ✓ You have to pay your tuition fee and an enrolment fee (**or only an enrolment fee for free courses**) in order **to confirm your place** at the course – **the deadline is by July 15th 2019**

- ✓ Tuition Fee is a total of **1400 EUR per semester (1200 EUR per 4th semester) + 200 EUR of enrolment fee.**
- ✓ After we receive your payment we will ask you to fill in the Accommodation Form and book room in one of our Student Halls of Residence
- ✓ According to the payment for an accommodation you will be send guidelines via email
- ✓ After completing all the steps, you will receive arrival guidelines and all the information about Poznań via email.

If after June 2019 there are still any free places available at the MSc courses, we will put a list of 'still open admission' courses on our website www.msc.puls.edu.pl.